



Effective Date: July 2023

Job Title:	Senior Advisor, Data Modernization and Informatics
Department:	Public Health Systems and Services, Program Operations
Supervisor:	Senior Director, Public Health Systems and Services
Employment Status:	Regular, Full-time/Part time
FLSA Status:	Exempt
Supervision:	None at this time
Location:	Remote
Hiring salary range:	\$115,000-\$135,000

To apply: applicants must submit a cover letter and resume to resume@hri-online.com

Introduction:

The mission of the Public Health Accreditation Board (PHAB) is to advance and transform public health practice by championing performance improvement, strong infrastructure, and innovation. PHAB is the accrediting body for Tribal, state, local, and territorial governmental public health departments in the U.S. Accreditation provides a means for a public health department to identify performance improvement opportunities, to improve management, develop leadership, and improve relationships with members of the community. PHAB is committed to diversity, equity, inclusion, and antiracism (IDEA) and is on an ongoing journey to build an inclusive and welcoming organization.

Position Summary:

The Senior Advisor, Data Modernization and Informatics will lead PHAB's data modernization efforts, including strategic and operational support for PHAB's role in the Public Health Infrastructure Grant's Data Moderation Initiative. As part of this initiative, CDC is funding PHAB, the Association of State and Territorial Health Officials, and the National Network of Public Health Institutes to stand up Implementation Centers to support the state, Tribal, local, and territorial health departments leveraging of Qualified Health Information Networks. The Senior Advisor will use their subject matter expertise to inform and bolster PHAB's work with these organizations on a portfolio of DMI-funded projects to realize CDC's [Public Health Data Strategy](#) and towards building out PHAB's overall strategy in this space. This position will serve as the primary liaison and coordinator with partners, Implementation Centers, health departments, CDC, the Office of the National Coordinator for Health IT (ONC), and others.

This position will be supervised by Senior Director, Public Health Systems and Services, on the Program Operations team. The Senior Advisor, Data Modernization and Informatics will participate in the equity-based strategic goals of the unit to meet PHAB's organizational strategic priorities¹.

¹ [PHAB-Strategic-Plan-2022.pdf \(phaboard.org\)](#)



Position Responsibilities:

- Support program management and collaboration across partner organizations, Implementation Centers, CDC, and ONC, including staffing workgroups.
- Contribute to workplans, contracting, progress reporting, coordination, and other tasks to demonstrate accountability to CDC.
- Provide subject and technical expertise on data modernization and informatics internally and externally.
- Represent PHAB at various federal, national, state, local, territorial, and Tribal conferences, meetings, and other events.
- Develop and implement PHAB's data modernization and informatics strategy.
- Develop tools, resources, and other materials to support health departments and Implementation Centers in data modernization efforts.
- Contribute to drafting accreditation standards and measures related to data and informatics, and to informing the evaluation of the initiative.
- Monitor policy and programmatic landscape to infuse into PHAB strategic and operational programming.
- Provide, as appropriate and needed, proactive and responsive technical assistance and training to health departments, Implementation Centers, and other organizations.
- Identify innovations, promising practices, and other stories to disseminate broadly.
- Collaborates across PHAB units and teams to connect DMI work to PHAB programming and build knowledge of PHAB staff.

Knowledge and Skills required:

- Advanced degree (Masters or Doctorate) in public health, informatics, data, or related field is required.
- Seven to ten years of experience, with preference for those with local, state, Tribal, and/or territorial/freely associated state health departments; and/or national or federal public health experience.
- Demonstrated technical knowledge in the field of governmental public health, public health data and data modernization, informatics, surveillance systems, public health transformation, and equity as related to these topics.
- Strong preference for those with direct experience implementing or managing complex systems at health departments (e.g., surveillance systems and/or registries, immunization registries, master patient indexes).
- Demonstrated experience with data exchange between health departments and external partners such as laboratories, HIEs, and healthcare providers using Fast Healthcare Interoperability Resources (FHIR).
- Demonstrated ability to coordinate with funders, partners, and contractors on complex initiatives. Strong preference for those with experience with Epidemiology and Laboratory Capacity-related DMI efforts.
- Demonstrated ability to work effectively with internal and external partners to develop common approaches to address complex issues in public health data and informatics.
- Demonstrated experience incorporating equity into public health data at a systems level.



- Familiarity with national HIE policy develop and standards adoption processes.
- Excellent written and verbal communications skills as shown by a clear record of accomplishments in professional and technical writing, making ad hoc and planned presentations to many audiences.
- Excellent interpersonal, communication, customer-service, and organization skills.
- Excellent ability to work with and support small working groups of professionals.
- Ability to work independently and be self-directed and self-motivated.
- Excellent ability to handle multiple projects and organize materials and people to achieve outcomes within tight timelines.
- Ability to think strategically and translate concepts into programs and products.
- Skilled in the use of technology to manage projects and communicate with diverse audiences.
- Demonstrated experience working collaboratively with peers in a team-oriented environment.
- Proficient in database and computer application systems and computer literacy.
- Ability to travel.

Role Impact:

The Senior Advisor, Data Modernization and Informatics contributes to the success of PHAB, under the direction of the Senior Director for Public Health Systems and Services and the general direction of the Executive Leadership Team. The incumbent contributes to strategy and business development and focuses on implementation of strategy and programs within their unit and across the organization. This position's responsibilities will directly impact several of PHAB's Strategic Priority areas, PHAB's mission in accordance with stated goals and workplans, and will contribute to raising the visibility of PHAB in advancing public health practice.

HYBRID EMPLOYER ENVIRONMENT: The Public Health Accreditation Board's staff currently work in a hybrid office environment. At the time of hiring, staff members are asked to elect if they will primarily work from an office in their home or in the headquarters office (currently in Alexandria, VA.) If they elect to work from a home office, they must agree to maintain a professional working environment with a dedicated workspace, including high-speed internet access. All staff are required to participate in in-person staff meetings that occur currently on a semi-annual basis for up to 5 consecutive days. These in-person staff meetings may be increased quarterly, as determined by management. Travel and related expenses for these meetings will be paid for by the employer.

VACCINATION REQUIREMENTS: PHAB recommends but does not require its staff, volunteers, interns, fellows, assignees, and meeting attendees be up to date with an FDA-approved COVID-19 vaccination series, including boosters. Other risk-mitigation measures, such as wearing masks in our offices or in meeting settings are also optional.

EEO STATEMENT: PHAB is committed to equal employment opportunity. We do not discriminate in employment opportunities or practices on the basis of actual or perceived race, color, national origin, ancestry, sex, gender, gender identity, pregnancy, childbirth or related medical condition, religious creed, physical disability, mental disability, age, medical condition (e.g. cancer or a record or history of cancer), marital status, veteran status, sexual orientation, genetic information, or any other characteristic protected by federal, state or local law. Our management team is dedicated to this policy with respect to recruitment, hiring, placement, promotion, transfer, training, compensation, benefits, employee activities and general treatment during employment.