

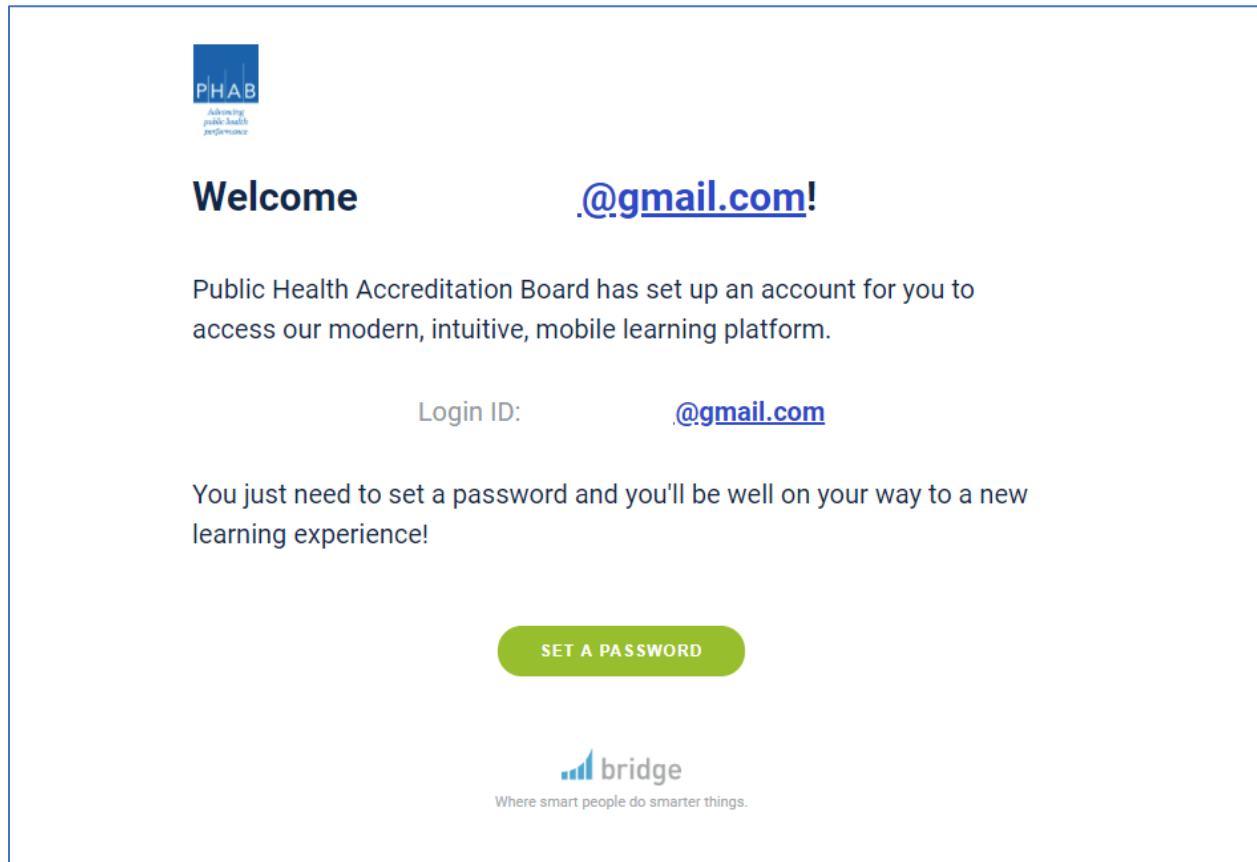
PHAB BRIDGE ACCESS PORTAL

Bridge User Guide

When PHAB enrolls you

When PHAB enrolls you into Bridge, you do not need to go to the self-registration page or start a new registration for yourself. PHAB will enter you into the portal using the email address you use for PHAB communication.

You will receive an email that looks like this.



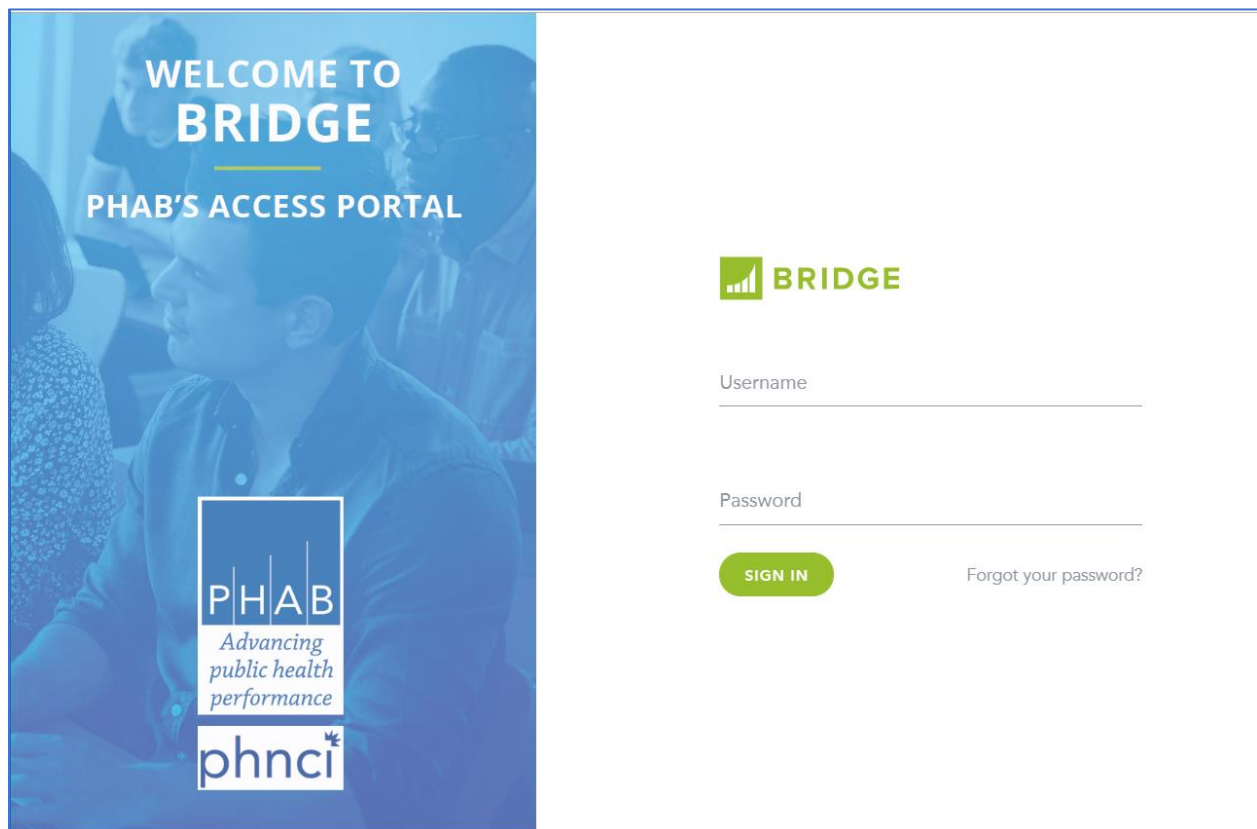
Click on the green 'Set A Password' button. Bridge will take you to the landing page where you will enter your password.

The screenshot shows the BRIDGE logo at the top left. Below it, the text reads "Plug in a password to finish creating your account." There are two input fields: "Password" and "Confirm Password". At the bottom, there is a green rounded button labeled "GET STARTED".

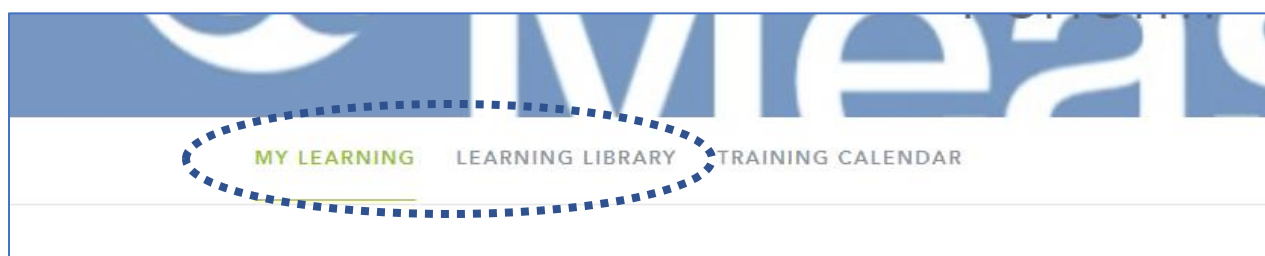
Type in your password and confirm it by entering it again. Then click the green 'Get Started' button. You will get a message that your password has been set. Based on the browser you are using and your settings, the landing page may now show your login and password. If it doesn't, type them in.

The screenshot shows the BRIDGE logo at the top left. Below it, there are two input fields: "Username" with the text "@gmail.com" and "Password" with a masked password of seven dots. At the bottom left, there is a green rounded button labeled "SIGN IN". To the right of the button, there is a link that says "Forgot your password?".

From this point forward, you will enter Bridge from this landing page – <https://phab.bridgeapp.com>.



When you login, you will have two listings of modules available to you.



The portal will default to **My Learning**. This will include courses that PHAB has assigned to you and the courses that you have selected yourself. When PHAB enrolls you in a course, it may be required or recommended.

The **Learning Library** is a catalogue of all other courses that are available to you.

For the courses in your 'My Learning' list, there is an icon that identifies the kind of course it is.



A **course** or single learning activity



A **program** or series of courses or learning activities



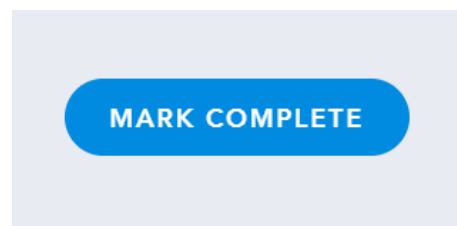
A **checkpoint** or knowledge check/list of resources

An activity begins with a gray circle around the icon. As you progress through the activity, the circle will fill in with color. When the activity is completed, the circle will turn green. Once you have completed a learning activity, the title will move to a list of completed activities.

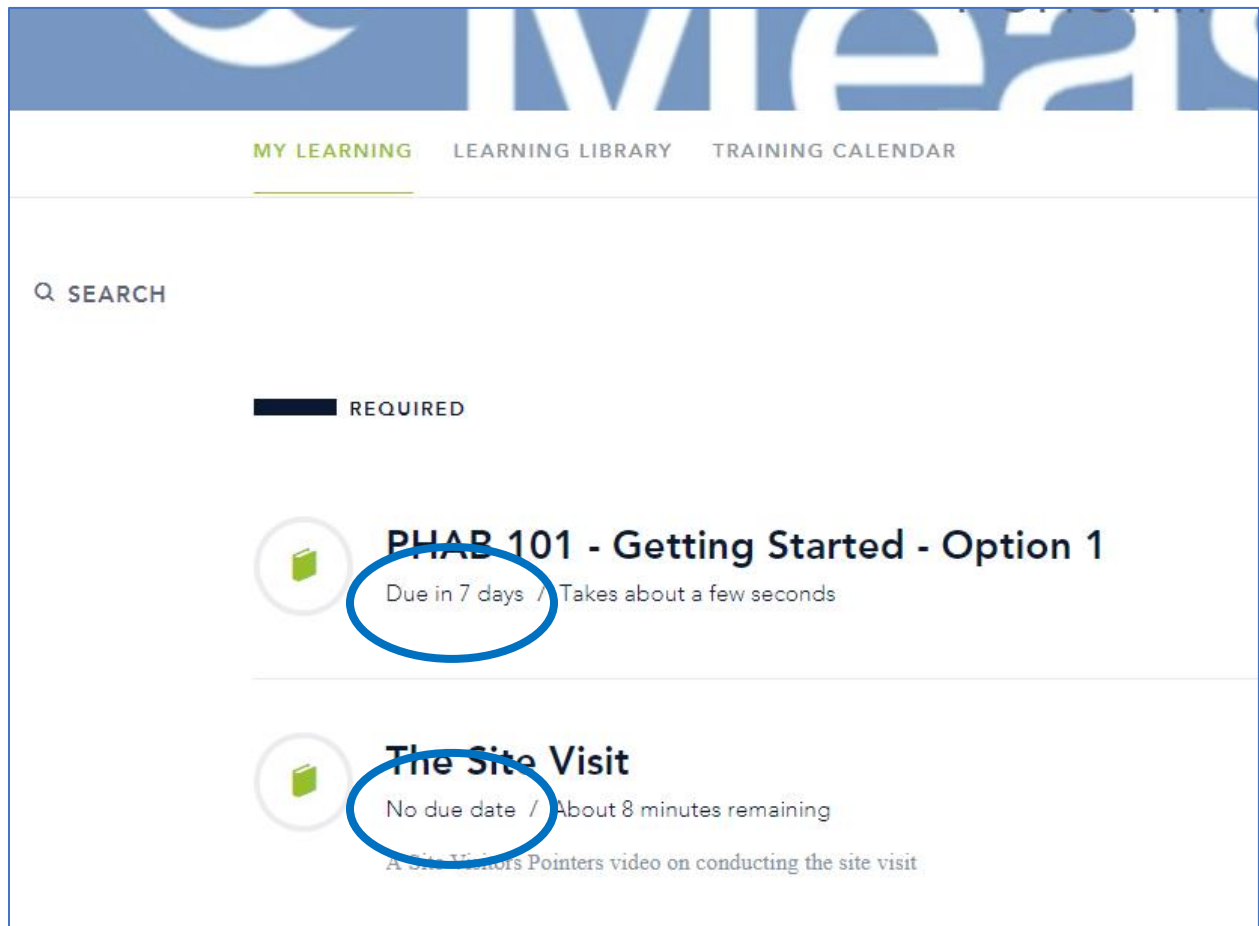


If the course has a deadline for completion, the color of the icon will change to red after the due date has passed. You can still complete the activity.

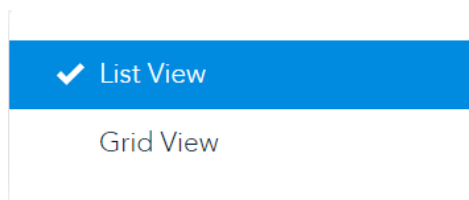
The first time you open a checkpoint module, you will have to mark it complete. Then it will move to your 'completed list'. From that point forward, you can open the module anytime you wish without any other actions having to be taken.



Here is an example of how the two courses could be listed as required. The first course has a due date – 7 days after you have been enrolled. The second course has no due date but is still required to be completed.



Under my learning, you can see the list of courses in two ways. When you click on the 'list' option, a pop-up box will appear.



You can see your courses in a vertical listing or as tiles in a grid.

You can filter your list by the type of course it is. When you click on the 'filter by' option, a pop-up box will appear.



Type

- Course
- Program
- Live Training
- Survey



Check the type of module that you want in your list to show just that type. This can be helpful if you have a long list of courses. A brief explanation of the types PHAB uses is on page 4 of this guide.

Should you start a course and then exit out of Bridge, Bridge will allow you to resume the course where you stopped, or you can start over.

When you have completed a course or module, Bridge will list those in a new grouping in your 'My Learning' tab. It will be titled 'Completed'. You can still access these courses for review or to view resources.



Getting Started as an Accredited Health Department

Completed 5 hours ago

This course contains various documents to help you celebrate your attainment of PHAB accreditation.

Once finished with your work in Bridge, either log out or close the browser window.