

## Fee Structure

### Initial VRHS Accreditation Review Fee\*

**\$16,350**

### Annual Accreditation Services Fee\*

**\$4,100**

**\*Fees are subject to review for potential annual expense adjustments to take effect on July 1<sup>st</sup> of each year. Any changes to the fee amount will be announced in January of that same year.**

The Initial VRHS Accreditation Review Fee of \$16,350 is based on services provided by staff, peer reviewers and their training, the subscription to e- PHAB, and the accreditation coordinator's training.

The Annual Accreditation Services Fee of \$4,100 supports the ongoing process of the Vital Records/Health Statistics unit as it goes through the accreditation lifecycle and is invoiced each year, beginning one year after the Initial VRHS Accreditation Review Fee invoice. The Annual Accreditation Services Fee also covers the reaccreditation process so the VRHS unit does not need to concern itself with additional budget dollars at the time it is eligible for reaccreditation.

Both the Initial VRHS Accreditation Review Fee and the Annual Accreditation Services Fee are published in January each year and are good for the period July 1st of that year through June 30th the following year. Fees are subject to review for potential annual expense adjustments to take effect on July 1st of each year. Any changes to the fee amount will be announced in January of that same year.

## What the Fee Supports

The accreditation fee your Vital Records / Health Statistics (VRHS) unit supports the assessment of your unit against nationally adopted standards and measures and provides your VRHS unit with a full suite of ongoing accreditation services:

- An Accreditation Specialist to guide your department through the accreditation and reaccreditation process;
- Training of your health department's Accreditation Coordinator that includes training material, access to PHAB's Learning Center, and expert trainers;
- Subscription to PHAB's online accreditation information system (e- PHAB), making the process paperless, easier and cost-efficient;
- A comprehensive review of documentation against the accreditation standards by a team of experts;
- A site visit report with identified opportunities for improvements, areas of excellence and conformity comments;
- A thoughtful and deliberative review of the site visit report by PHAB's Accreditation Committee;
- If needed, a full review of the Accreditation Committee Action Requirements (ACAR) including provision of assistance about what is required, additional peer review, and committee review of the report;
- A communications support package to engage and educate stakeholders on your health department's journey to accreditation and ongoing culture of quality improvement;
- Annual guidance and support through each accreditation cycle to continue the culture of improvement advanced by accreditation; and
- Support in preparation for reaccreditation.